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For Office Use Only

2017 Spring Service Commission Sheet

45 day advance notice is required for spring launch.

Please fill out all of the attached forms as thoroughly as possible. Simply go through the pages step by step and mark down all of the services that you would like performed, sign the form, provide payment information, provide a deposit, and we will schedule your service.

Please call us if you need assistance with this form.

Name: _____ Cell: _____

Billing Address: _____

City: _____ State: _____ Zip: _____

E-Mail Address: _____

Boat Make: _____ Boat Model/Color: _____

Boat length: _____ Boat Beam: _____ Boat Name: _____

Hull ID #: _____

Registration Number: _____ Insurance Policy #: _____

Insurance Carrier: _____

Requested Launch Dates:

(minimum 7 days apart)

First Date: _____ Second Date: _____

SAVE TIME***SAVE TIME*** >> **EXPRESS FORM** <<***SAVE TIME***SAVE TIME***

Want the same services as last year?
Simply check, sign, date, and skip to the last page.

X _____ Date: _____

Thinking about selling your boat? Contact our Sales Department at sales@shelteredcovemarina.com!

**Interested in a re-power? We offer Factory new Volvo inboard & Yamaha Outboard engines.
We'll have it ready for the season! Call or email us for a free quote!**

CONTINUE



Step 1 - HAULING & BASIC SERVICES

Length Overall (LOA)

<input type="checkbox"/>	VIPLAUN	Free Spring Launch (Included with SCM 2016 VIP Program)	No Charge	\$ -
<input type="checkbox"/>	999	Pick up boat on customer trailer (local)	No Charge	\$ -
<input type="checkbox"/>	PUL	Pick up boat on customer trailer (up to 15 miles)	\$6/foot	\$ _____
<input type="checkbox"/>	PUDL	Pick up/drop off, haul and block or launch (up to 25')	\$9/foot	\$ _____
<input type="checkbox"/>	PUDL2	Pick up/drop off, haul and block or launch (26' & over)	\$10/foot	\$ _____
<input type="checkbox"/>	1404	Launch boat on customer trailer only	\$5/foot	\$ _____
<input type="checkbox"/>	BPCT	Block boat off/on trailer to paint or repair bottom	\$125	\$ _____
<input type="checkbox"/>	FRKLIFT	Haul out/in on forklift/forklift service	\$10/foot	\$ _____

Step 2 - PAINTING SERVICES

Includes parts and labor / LOA

<input type="checkbox"/>	BP	Repaint bottom up to 25'	\$14/foot	\$ _____
<input type="checkbox"/>	BP26	Repaint bottom up 26' & over	\$16/foot	\$ _____
<input type="checkbox"/>	BPSSA	Additional charge for single season ablative	\$6/foot	\$ _____
<input type="checkbox"/>	BPPNTN	Repaint pontoon boat (double tubes w/ Pacifica paint)	\$18/foot	\$ _____
<input type="checkbox"/>	BPPNT3	Repaint pontoon boat (triple tubes w/ Pacifica paint)	\$27/foot	\$ _____
<input type="checkbox"/>	BPNEW	Prep, sand, prime, paint new fiberglass bottom	\$54/foot	\$ _____
<input type="checkbox"/>	BP2NEW	Prep, sand, prime, paint new 2 toon pontoon bottom	\$79/foot	\$ _____
<input type="checkbox"/>	BP3NEW	Prep, sand, prime, paint new 3 toon pontoon bottom	\$118/foot	\$ _____
<input type="checkbox"/>	1003	Paint trim tabs (includes basic scraping)	\$85	\$ _____
<input type="checkbox"/>	ODPAINT	Outdrive anti-foul paint (includes light sanding/scraping)	\$175 each	\$ _____
<input type="checkbox"/>	ODRSRF	Resurface outdrive and gimbal housing and repaint	\$250 each	\$ _____
<input type="checkbox"/>	ODPNTNW	Prep, sand, prime, paint, new or unpainted gimbal housing and outdrive	\$390 each	\$ _____

Step 3 - CLEANING & DETAILING

<input type="checkbox"/>	WASH	Wash hull, topside, and cockpit with soap, water, and scrub brush	\$8/foot	\$ _____
<input type="checkbox"/>	WAXH	Wax hull only from rubrail to waterline	\$14/foot	\$ _____
<input type="checkbox"/>	CWAXH	Compound and wax hull only from rubrail to waterline	\$19/foot	\$ _____
<input type="checkbox"/>	DET	Complete clean, compound, wax and detail interior and exterior	\$26/foot	\$ _____

Step 4 - OUTBOARD ENGINES (Dewinterization, Tune-ups and Commissioning Services)

Tune-up includes changing engine mounted fuel filters, spark plugs, adjust to manufacturers specs, install batteries, and test run on water

Labor price only, materials additional

Please circle the number of engines you have: 1 2

<input type="checkbox"/>	DEWNR	Engine Dewinterization (bring boat to shop, install batteries, run engine to temperature, check shift & throttle, and visual inspection)	\$150 each	\$ _____
<input type="checkbox"/>	OB2/3	Tune-up 2 and 3 cylinder engines	\$130 each	\$ _____
<input type="checkbox"/>	OBT4	Tune-up 4 cylinder engines	\$175 each	\$ _____
<input type="checkbox"/>	OBT6	Tune-up 6 and 8 cylinder engines	\$200 each	\$ _____
<input type="checkbox"/>	RINGFREE	Add ringfree to engine (volume pricing)	No Charge	\$ -
<input type="checkbox"/>	THERM	Replace thermostat (recommended every two years)	\$130 each	\$ _____
<input type="checkbox"/>	RWPOB	Replace water pump (recommended every two years)	\$270 each	\$ _____
<input type="checkbox"/>	VACSEAL	Pressure and vacuum test gearcase (test o-rings & seals)	\$130 each	\$ _____
<input type="checkbox"/>	ZINCOB	Remove and replace engine zincs (recommended every year)	\$75 each	\$ _____
<input type="checkbox"/>	PONZIN	Remove and replace all pontoon & engine zincs (recommended every year)	\$100	\$ _____
<input type="checkbox"/>	WFSEP	Replace water separator filter (recommended every year)	\$30 each	\$ _____

CONTINUE



Step 5 - INBOARD AND INBOARD OUTBOARD ENGINES (Dewinterization, Tune-ups and Commissioning Services)

Tune-up includes changing engine mounted fuel filters, spark plugs, adjust to manufacturers specs, install batteries, and test run on water

Labor price only, materials additional

Please circle the number of engines you have: 1 2

<input type="checkbox"/>	DEWNR	Engine Dewinterization (bring boat to shop, install batteries, run engine to temperature, check shift & throttle, and visual inspection)	\$150 each	\$ _____
<input type="checkbox"/>	ENGTU4	Tune-up 4 cylinder engines	\$160 each	\$ _____
<input type="checkbox"/>	ENGTU6	Tune-up 6 cylinder engines	\$190 each	\$ _____
<input type="checkbox"/>	ENGTU8	Tune-up 8 cylinder engines	\$200 each	\$ _____
<input type="checkbox"/>	GCL	Drain and refill gearlube	\$75 each	\$ _____
<input type="checkbox"/>	CCO	Change engine oil and filter	\$135 each	\$ _____
<input type="checkbox"/>	CMPSPIO	Compression and spark test	\$160 each	\$ _____
<input type="checkbox"/>	THERM	Replace thermostat (recommended every two years)	\$130 each	\$ _____
<input type="checkbox"/>	RWPIO	Replace water pump (recommended every two years)	\$270 each	\$ _____
<input type="checkbox"/>	VACSEAL	Pressure and vacuum test gearcase (test all orings & seals)	\$130 each	\$ _____
<input type="checkbox"/>	ZINCIO	Remove and replace outdrive zincs (recommended every year)	\$75 each	\$ _____
<input type="checkbox"/>	WFSEP	Replace water separator filter (recommended every year)	\$30 each	\$ _____

Step 6 - WATER SYSTEMS & ACCESSORIES

Labor price only, materials additional

<input type="checkbox"/>	DEWNRWT	Dewinterize water systems (macerator, salt water, livewell, freshwater, sinks, hot water heater, showers, etc.). Flush and fill system with fresh water, price is for each pump serviced.	# of Units _____	\$75 each	\$ _____
<input type="checkbox"/>	DEWNRAC	Dewinterize and check air conditioner systems	_____	\$80 each	\$ _____
<input type="checkbox"/>	DEWNRGN	Dewinterize and check generator	_____	\$80 each	\$ _____

Step 7 - MISCELLANEOUS BOAT SERVICES

Labor price only, materials additional

<input type="checkbox"/>	SWR	Remove and dipose of shrink-wrap (mandatory for all wrapped boats)	\$2/foot	\$ _____
<input type="checkbox"/>	GAS	Fill tank with fuel	Market Priced	\$ _____
<input type="checkbox"/>	EFT	Ethanol Fuel Test. Test for water in your fuel system.	\$60/tank	\$ _____
<input type="checkbox"/>	ELECTST	Inspect and test electrical systems (all 12V DC electrical systems)	\$90	\$ _____
<input type="checkbox"/>	SSS	Grease and service steering system (cable or hydraulic)	\$50	\$ _____
<input type="checkbox"/>	TRAIL	Boat Trailer Storage (April 15 - Oct 31)	\$175	\$ _____

Step 8 - JET SKI SERVICES

Labor price only, materials additional

<input type="checkbox"/>	JTSKTU	Install battery, replace spark plugs & fuel filter, general inspection of all hoses, launch, test ride, and reload on trailer.	\$200	\$ _____
<input type="checkbox"/>	OILOB/4	Oil & filter change (labor price only, materials additional)	\$125	\$ _____

Step 9 - ADDITIONAL SERVICES

Sheltered Cove Marina is proud of its service to our customers. Virtually any marine service you request, we can accommodate. If there are other services you need, please provide specific details below and we will get back to you with either suggestions or estimated pricing. Thank you for allowing us the opportunity to work on your boat!

Questions? Please feel free to give us a call, or shoot us an email, and we'll be glad to help!

CONTINUE



Step 10 - Authorization and Terms and Conditions

****DEPOSIT REQUIRED****

We cannot start any work without cash, check or credit card deposit.

WE DO NOT KEEP CREDIT CARD NUMBERS ON FILE!

Everyone is required to fill in a credit card number below!

CHECK ONE: <input type="checkbox"/> → Visa	<input type="checkbox"/> → MasterCard	<input type="checkbox"/> → Discover
Card Number: _____	Exp Date: _____	CVV Code: _____
IF DIFFERENT ONLY:		
Cardholders Name: _____		
Card Billing Address: _____		
Cardholders Signature: _____		

- Please charge both my DEPOSIT & BALANCE (when due) to my card
- I will be paying by cash or check & I have enclosed my deposit check (see conditions below)

TERMS AND CONDITIONS OF WINTER STORAGE AND SPRING LAUNCH RESERVATIONS

1. In accordance with the provisions of the State of New Jersey Statute and hereby represent to Sheltered Cove Marina that I am the owner of the vessel, or have been authorized by the owner, to order or to request repairs
2. I understand that if I have any questions about what services to request, or if I have any questions as to the total cost for any requested service, I will contact SCM for clarification before my first requested haul out date, otherwise I waive my right to any estimate, written or verbal which I am entitled to under the NJ fair watercraft act. Estimated repairs are just estimates and not the exact amount of the ultimate repair.
3. I hereby authorize the above repair work to be done with necessary material and hereby grant you and/or your employee permission to operate the boat herein described on local waterways or elsewhere for the purpose of testing and/or inspecting
4. Sheltered Cove Marina is not responsible for unavailability of parts or delays in parts shipments beyond our control or for the loss or damage to boat or articles left in boat in case of fire, theft or any other cause beyond our control
5. Release and Waiver of Subrogation: Marina and Owner will each look to its own insurance for recovery of any loss resulting from fire or other casualty. Marina and Owner release one another from such claims. Marina and Owner waive any right of recovery of insured claim by anyone claiming through them, by way of subrogation, or otherwise, including their respective insurers. This release waiver remains effective despite either party's failure to obtain insurance. If either party fails to obtain insurance, it bears the full risk of its own loss
6. Any storage boats not staying with us for the summer season will be required to leave by May 1, 2017 unless contracted under an open work order or here for brokerage. No exceptions. Any boat here after May 1, 2017 will be subject to a \$30/foot storage charge
7. I authorize the total charges for this requested work to be billed to my credit card if payment is not received within 10 days of the invoice date. I understand that if charges are not paid in accordance with the terms of the invoice I am responsible for all collection and legal fees incurred to collect the debt owed SCM. Late charges of 3% per month (\$5 minimum) will be added to all unpaid balances over 30 days
8. Non-Payment - In the event of non-payment after receipt of this bill for repairs or materials, pursuant to this work order, I agree that an express mechanics lien is hereby acknowledged on the above boat to secure the amount of repairs thereto. In the event that the balance is thirty days past due, and it's necessary to turn my account over to an attorney for collection, then I agree to pay, in addition to other costs, interest and/or penalties, reasonable attorney's fees, with a minimum of 25% to be added to the balance under this bill
9. I understand that while my boat is in storage I will carry insurance and agree to hold SCM harmless for any damage, or lost items while the boat is in storage. No bailee agreement is entered into by storing my boat at SCM.
10. I understand SCM is not responsible for any freeze damage to boats or engines if freezing temperatures have occurred prior to work being performed.
11. I understand extra charges will apply for: hauling out without keys, after the water has frozen, or if the engines do not start
12. I understand that I cannot advertise for sale my boat privately or with an outside agent while my boat is in storage
13. I agree to pay all balances owed upon completion of the above services
14. Jurisdiction - In the event there are any disputes arising out of any repairs, maintenance, storage or installation of any materials on my boat, I agree that the jurisdiction shall be vested in the Superior Court of New Jersey, Law Division at the Ocean County Court House, Tom River, NJ and hereby consent to in personum jurisdiction, by means of forwarding to me a Summons and Complaint by certified mail, return receipt requested to my address.

I understand that I will pay my final bill no later than 10 days after billing or my total balance due will be charged to my credit card number that I have provided above. **NO BOAT WILL BE RELEASED UNTIL ALL BILLS ARE SATISFIED IN FULL.**

I have read and agree to the above terms and conditions

Owners Signature: _____ Date: _____

SIGNATURE IS REQUIRED